



THE ASSOCIATION OF ASSESSING OFFICERS OF MANITOBA
P.O. Box 2178, STN MAIN, Winnipeg, MB R3C 3R5

A.A.O.M. REGULATIONS

Regulation 1 – Assessor Qualifications

Interpretation

1. In this Regulation:
 - a) **“A.A.M. designation”** means “Accredited Assessor of Manitoba” designation, as granted by the association in accordance with the educational and employment experience requirements set out in Appendix “A”.
 - b) **“association”** means The Association of Assessing Officers of Manitoba;
 - c) **“mass appraisal”** means the process of valuing properties as of a specific valuation date, using standardized procedures and statistical testing;
 - d) **“recognized”** means recognized by the council.

Registration as an Accredited Assessor of Manitoba

2. To be registered with the association as an accredited assessor of Manitoba, a person must be a member in good standing and have one or more of the below listed criterion:
 - a) as at January 1, 2004 hold the designation - A.A.M.;
 - b) hold a recognized mass appraisal designation that enables the person to appraise all type of property, have at least four continuous years of experience in mass appraisal and have successfully completed the education requirements set forth in Appendix “A” - Education - item (b);
 - c) hold a recognized fee appraisal designation that enables the person to appraise all types of property and have at least four continuous years of experience in mass appraisal and have successfully completed the education requirements set forth in Appendix “A” - Education - item (b);

continued.../2

A.A.O.M. Regulations – Regulation 1 – Assessor Qualifications

Registration as an Accredited Assessor of Manitoba continued...

- d) be designated in a jurisdiction outside Manitoba as qualified to appraise all types of property and have at least four continuous years experience in mass appraisal and have successfully completed the education requirements set forth in Appendix "A" - Education - item (b);

Registration as a Regular Member

- 3. A person may be registered as a regular member of the association if he or she is regularly engaged in assessment appraisal, but does not possess the experience and education required to obtain the A.A.M. designation.

continued.../3

Appendix A

Requirements for an Accredited Assessor of Manitoba Designation

Education:

The following core courses are essential for accreditation:

- a) **Certificate Program in Real Property Assessment**
From any Canadian University or recognized post-secondary educational institution.
 - 1. Foundations of Real Estate Mathematics
 - 2. Foundations of Real Estate Appraisal
 - 3. Statistical and Computer Applications in Valuation
 - 4. Real Property Assessment Administration
 - 5. Computer Assisted Mass Appraisal
- b) **Law of Assessment in Manitoba (A.A.O.M.)**
- c) ***Communications** (written)
- d) ***Building Construction - residential**
- e) ***Building Construction - commercial**
- f) ***Real Estate Investment Analysis & Advanced Income Appraisal**
- g) ***Financial Accounting**

*From any Canadian University or recognized post-secondary educational Institution.

Experience:

- a) Four continuous years of mass appraisal experience in Manitoba or a Territory of Canada.

Additional Criteria:

- a) Demonstration Appraisal Report of an Income-Producing Property
- b) Oral Interview (successfully completed)
- c) Be a regular member, in good standing, for the current and preceding three years in The Association of Assessing Officers of Manitoba
(*amended January 1, 2011*)

continued.../4

Appendix B

Summary of Education Requirements for A.A.M. Designation

Course of Study	Recognized Institution or Association offering Course of Study
Certificate in Real Property Assessment; or Diploma in Real Property Assessment and Appraisal	<ul style="list-style-type: none"> • The University of British Columbia • Lakeland College Alberta • Appraisal Institute of Canada • Any other Canadian University or recognized post-secondary educational institution
Law of Assessment in Manitoba	<ul style="list-style-type: none"> • The Association of Assessing Officers of Manitoba
Communications (written)	<ul style="list-style-type: none"> • Any Canadian University or recognized post-secondary educational institution
Building Construction (residential)	<ul style="list-style-type: none"> • Any Canadian University or recognized post-secondary educational institution
Building Construction (commercial)	<ul style="list-style-type: none"> • Any Canadian University or recognized post-secondary educational institution
Real Estate Investment Analysis & Advanced Income Appraisal	<ul style="list-style-type: none"> • Any Canadian University or recognized post-secondary educational institution
Financial Accounting	<ul style="list-style-type: none"> • Any Canadian University or recognized post-secondary educational institution
Demonstration Report	<ul style="list-style-type: none"> • The Association of Assessing Officers of Manitoba • The University of British Columbia • International Association of Assessing Officers • Appraisal Institute of Canada

Questions regarding the foregoing can be directed to
the A.A.O.M. Office

Phone/Fax: (204) 389-3500; E mail address: admin@aaom.mb.ca
Web Site: www.aaom.mb.ca