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<b>Organization</b>	<b>Location</b>	<b>Scope</b>
Saskatchewan Assessment Management Agency <a href="http://www.sama.sk.ca">www.sama.sk.ca</a>	Yorkton, SK	SGEU

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## Appraiser, Yorkton Region

### Our Organization:

The Saskatchewan Assessment Management Agency (SAMA) is an independent agency that develops and administers property assessment policy for the province, and provides property appraisal services to over 750 of Saskatchewan's urban and rural municipalities.

### Position Overview:

The successful candidate will join SAMA's Assessment Services Division in this full-time position and can expect to be working in both a field and office environment. Typical responsibilities of an Appraiser will include:

- Collecting and verifying assessment valuation and sales data through physical inspection of property and interviews with property owners;
- Applying mass appraisal principles and procedures to determine values of residential, commercial, and industrial properties;
- Inputting and processing collected valuation data into the Agency's mass appraisal computer system;
- Researching and responding to enquiries from the general public and government officials.

### Required Qualifications and Skills:

- Formal assessment education, a university degree or a post-secondary diploma from a recognized institution.
- Excellent public relations and communication skills.
- Ability to exercise good judgement to make sound decisions.
- Intermediate level of proficiency with Microsoft Office applications (e.g. Word, Excel, Outlook).
- A valid class five (5) driver's licence.

Both a cover letter and resume will be used in the screening process. Candidates under consideration may be required to participate in a numeracy, mathematical, and/or computer proficiency assessment to determine position suitability.

For external candidates, employment with the Saskatchewan Assessment Management Agency is contingent upon the successful completion of a criminal record check.

### Benefits:

SAMA offers an attractive benefits package focusing on work/life balance. Benefits include vacation leave and Earned Days Off, pension plan, medical, dental, and vision coverage, as well as professional development and continuous training opportunities including financial assistance to obtain job specific education, designations, and professional membership fees.

**Closing Date:** March 15, 2024

**Competition #:** 24-ASD19

**Salary:** \$2,165 - \$3,210 bi-weekly

**Status:** Permanent

**Hours of Work:** 37.334 hours per week

**Position Start Date:** April 8, 2024

**How to Apply:**

If this career opportunity appeals to you, please visit the Careers section of our website at <https://www.sama.sk.ca/careers> and complete our online application process.